

***In an emergency when a child may be at immediate risk of harm and you are unable to contact the welfare officer or the ASA Child Safeguarding Team, you should:***

- **Ensure the child is safeguarded at all times.**
- **Without delay**, refer the concern directly to Children’s Services, the MASH team or the Police Child Protection Investigation Team, and inform the [BSC Welfare Officer – Louise Barratt on 07971 103571](#) at the earliest opportunity of the concern and any action taken.
- The Family Front Door, Initial Contact and Referral Team is the central point for all referrals for children and young people aged 0 to 18 years and living in Worcestershire where there is safeguarding, or child protection concerns for them.
- This team receives referrals from professionals, members of the community, family members, children and young people directly. If you have concerns that a child is suffering ANY form of neglect, abuse or cruelty, please contact the Family Front Door directly telephone [01905 822666](tel:01905822666).
- If none of these services or agencies are available, If you have a child protection concern outside of normal office hours please contact our out of hours emergency duty team (EDT) telephone [01905 768020](tel:01905768020) or the police using 999 or 101 as appropriate without delay.
- **Take the name and contact details of the person spoken to** and relay that information to the ASA Child Safeguarding Team.  
*Keith Oddy: Independent Child Protection Officer (ICPO)*  
*Jenni Dearman: National Child Safeguarding Coordinator (NCSC)*  
*Tel: 01509 640270*  
*E-mail: [jenni.dearman@swimming.org](mailto:jenni.dearman@swimming.org)*
- Contact the parents of the child but only if they are not implicated in the concern.

***There are flowcharts on page 29 and 30 of Wavepower 2020-23 of what to do and who to contact if you have any concerns about a child.***